

**SENIOR ADVISOR: ASSET & REVENUE MANAGEMENT
MUNICIPAL FINANCE IMPROVEMENT PROGRAMME (MFIP)**

Three (3) year fixed term contract

Ref (G003/2017)

Salary: R898,743 – R1,058,691.00 per annum (All-inclusive package)

PRETORIA

Purpose:

To place highly skilled and experienced Technical Advisors in provincial treasuries and municipalities to capacitate, guide and assist in the development of officials working within the provincial treasury municipal support units and municipal Budget and Treasury Offices (BTO) and infrastructure management units. To manage and support the capacity development of the provincial treasuries and municipalities and to plan, coordinate and monitor the work programmes of the municipal asset and revenue advisors including: managing the budget; formulation of scope of work and specific project objectives; authorization of content, milestones and quality standards; evaluating the performance of all resources; leading, facilitating and oversight of policy and programme implementation; monitoring progress, evaluating impact and reporting as required.

Key outputs:

The Senior Advisor: Asset & Revenue Management will be responsible to appoint suitably skilled and experienced service providers to assist the identified municipalities with the following:

- Integrated Infrastructure and Asset Management system that provide the following outputs:
 - Fully satisfy the requirements regarding asset management as stipulated in the MFMA;
 - Comply with the prevailing GRAP 17 and any issued accounting standard(s);
 - Comply with the Municipal Standard Chart of Accounts (mSCOA) requirements as per Government Gazette 37577 dated 22 April 2014;
 - Comply with the CIDMS (Cities Infrastructure Delivery and Management Systems) requirements - soon to be rolled out to all delegated municipalities;
 - Comply with the Infrastructure Procurement and Delivery Requirements as per the National Treasury Standard for Infrastructure Procurement and Delivery Management;
 - Provide reporting on all lifecycle aspects in order to support financial, operations and planning Managers in line with the Local Government Systems Act and appropriate sector guidelines; and
 - Scope of assets to include all immovable and moveable assets

The Senior Advisor: Asset & Revenue Management will be responsible for:

- The overall management and monitoring of the MFIP provincial treasury technical advisors specializing in revenue and asset management;
- Assist with the development and implementation of Programme work-plans and reporting structures;
- Assist in contributing towards the financial viability and sustainability of municipalities;
- Assist in contributing towards improved capacity of provincial treasuries and municipalities to implement the MFMA and replicate the processes institutionalized by the National Treasury;
- Monitoring the implementation of Integrated Infrastructure and Asset Management Practices – including mSCOA compliant Asset Management Systems – in identified municipalities; and
- Developing of revenue protection/enhancement tools and processes and monitoring the implementation there-off in identified municipalities;
- Manage Programme activities of revenue and asset management long-term advisors in assisted provincial treasuries;
- Assist in preparation of diagnostic assessment reports for the identification of potential areas of support within provincial treasuries and municipalities;
- Assist in the design of provincial treasury and municipal Programme work-plans in line with the outcomes of the detailed assessments;

- Bi-Monthly visits to provincial treasuries and municipalities to discuss progress made and challenges/issues experienced;
- Ad-hoc engagements and temporary placement at provincial treasuries to address specific technical issues, if required;
- Monitor all provincial treasury and municipality activities relating to asset and revenue management;
- Monitor all activities relating to the dedicated Integrated Infrastructure and Asset Management Support;
- Developing of revenue protection/enhancement tools and processes in close collaboration of the National Treasury Chief Directorate: Local Government Budget Analysis and monitor the implementation there-off in identified municipalities;
- Collate reports from Advisors and Service Providers on Programme activities, relating to asset and revenue management, in supported provincial treasuries and municipalities;
- Assist in development of best practice guides and circulars;
- Assist in maintaining library of documents arising from Programme activities;
- Develop Terms of Reference for other Programme projects as required; and
- Provide advice on operations of all aspects of the Programme.

Requirements: • A relevant NQF level 7 qualification. A postgraduate qualification will be advantageous. • At least 10 years senior management experience in developing and implementing public finance management reform initiatives, preferably within South Africa – with emphasis on local government revenue controls, revenue collection, infrastructure and asset management.

Good knowledge of South African government systems and processes, the local government legal framework. Understand the role and responsibilities of National and provincial government within that framework with emphasis on knowledge of local government revenue and asset management requirements and good practices. A thorough knowledge of the relevant constitutional provisions on support and interventions, capacity building, Municipal Finance Management Act, Municipal Structures Act, Municipal Systems Act, Property Rates Act and related reforms.

The person must have the ability to work as a team member, impart knowledge, good negotiation skills, transfer skills and build the capacity of individuals, high level written and verbal communications skills, and contribute to strengthening of local government financial management through the achievement of the deliverables linked to the scope of work.

The Government Technical Advisory Centre (GTAC) is an equal opportunity employer and encourages applications from women and people with disabilities. Only South African Citizens need apply. Applications should be accompanied by a duly completed Application for Employment (Z83), comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: GTAC, e-mail address: recruit@gtac.gov.za or hand deliver to National Treasury reception at 240 Madiba Street, Pretoria. Closing date is Monday, 23 January 2017 at 12h00, *no late applications will be accepted.*

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

If you have not received feedback from the GTAC within one (1) month of the closing date, please regard your application

